

DECLASSIFIED
DATE 5/25/1

USS ARCHIVE

WASHINGTON - PERS-PERS-1

File

26 November 1945

Encl.

NOTES on Conference between
Lt. Col. Sands, Mr. Stephen
Newmark (Field Photographic
Branch), and Lt. Col. Shallcross.

The following steps in liquidating the Field Photographic Branch
are in the process of completion, but will not be completed by
1 December 1945:

- A. IPDP: Photographic materials have been released to the Navy Department and final arrangements for their retention by the Navy Department are being handled by Lt. Col. P. L. Gore. R&A are receiving IPDP material shipped from ETO.
- B. Photographic material purchased by Field Photographic Branch and being turned over to the Department of Agriculture, have been listed and submitted through Capt. Howard Preston, Services Branch, SSU, to Mr. Fox, Surplus Property Board. A letter from the Department of Agriculture to the Surplus Property Board requesting this material has also been sent. Part of the equipment shown on the list by Field Photographic Branch as surplus originally belonged to the Department of Agriculture, but was incorporated with newly purchased items to complete the studio equipment. In the event that the Surplus Property Board refuses the request of SSU to transfer its equipment to the Department of Agriculture, the list must then be withdrawn at once and revised, eliminating Department of Agriculture equipment. Col. Sands has agreed to expedite this transfer if possible.
- C. All other property, including installations for still photo reproduction, is to be transferred to Army Signal Corps. Property turn-in slips inventorying this property will be completed by 1 December and submitted to Services Branch, SSU. It then will be necessary for Services Branch to prepare shipping tickets, dismantle, crate, and ship this material to the Army Signal Depot at Holabird.
- D. The Library of Congress are picking up films released by SSU concerning Japan, on 27 November 1945.
- E. All SSU films will be boxed and itemized by 1 December, and stored in a vault of the Department of Agriculture Building, this storage to be temporary for a period not to exceed two months from 1 December 1945.

18
- 2 -

Al Carrello, on the payroll of SSU until 19 December, should be contacted by Services or any other interested SSU individual, as to the physical location of all property mentioned above.

Field Photographic Branch will leave two civilians at their former headquarters in the Department of Agriculture, to assist in making the necessary disposition of property. These individuals should be reported by name to Col. Gamble before 1 December as being retained for this purpose, and should be separated at such time as the physical disposition of the property has been made.

LBB
Lawrence B. Shallcross
Lt. Col., Cav.
Executive Officer
Intelligence Operations

cc: Lt. Col. Sands
Col. Gamble ✓
Col. Harris

To: *MR. GARDNER*

ED -

*Col Getz is
ending up a RADAR
REPORT IN CONNECTION
WITH A PROJECT WITH
THE AIR FORCE - HE
will be through by 1*

*DEC - AFTER THAT THE
Following will stay on under
Director's Office
OSS Form 3054
(3308) CAPT HALL } 3
 ONE (21 } Q
 ONE SGT }*

PARTMENT
ANT SECRETARY OF WAR
SERVICES UNIT
FREETS, N.W.
ON 25, D.C.

6 November 1945

ification Personnel

Telephone conversation with
Charles Roberts, the names
Reports Declassification work
ted herewith:

tz, Jr.

over the job of Reports
n it is vacated by me. He
g in this work and is

Office of the Executive Officer

(30449)

Lt. Hall will serve as Assistant to the Reports
Declassification Officer. His wide knowledge of personnel
and operations overseas has proved invaluable in the job
of checking and declassifying material for publication.

Cpl. A. H. Woods and Pfc F. J. Blachly

These men are both well qualified as readers
and editors in addition to being generally familiar with
OSS projects and policy. Neither is eligible for immediate
discharge.

2. Because of the volume of correspondence with
magazines and other publications, it is anticipated that
a secretary of a rating at least CAF-7, will be required
on a full time basis for some time to come. Mrs. Dorothy
Rouden is now serving in this capacity and should be retained.

John M. Shaheen
John M. Shaheen
Commander, USNR
Reports Declassification Officer

WAR DEPARTMENT
OFFICE OF THE ASSISTANT SECRETARY OF WAR
STRATEGIC SERVICES UNIT

25th & E STREETS, N.W.
WASHINGTON 25, D.C.

6 November 1945

To: Colonel Edward Gamble
From: Condr. John M. Shaheen
Subject: Reports Declassification Personnel

1. Pursuant to your telephone conversation with my Executive Officer, Lt. Charles Roberts, the names of personnel required for Reports Declassification work after 15 November are submitted herewith:

Lt. Col. John G. Getz, Jr.

Col. Getz will take over the job of Reports Declassification Officer when it is vacated by me. He has heretofore been assisting in this work and is thoroughly familiar with it.

1st Lt. Roger Hall

Lt. Hall will serve as Assistant to the Reports Declassification Officer. His wide knowledge of personnel and operations overseas has proved invaluable in the job of checking and declassifying material for publication.

Cpl. A. H. Woods and Pfc F. J. Blachly

These men are both well qualified as readers and editors in addition to being generally familiar with OSS projects and policy. Neither is eligible for immediate discharge.

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John M. Shaheen
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Commander, USNR
Reports Declassification Officer

SECRET

WASHINGTON AND STATION
1140 STREET
ADMINISTRATIVE
SOUTH AGRICULTURE
LIBRARY OF CONGRESS
1010, CONN. AVE

DEPARTMENT OF STATE
JOINT CHIEF OF STAFF
1735 NEW YORK AVENUE
1712 G- STREET
TREASURE DEPARTMENT
COMMERCE DEPARTMENT
FEDERAL BUREAU OF INVESTIGATION
BUTCHERSTON'S BUILDING 10th & D STREET
NEW YORK DEPARTMENT
NAVY
MUNITIONS
1101 CONSTITUTION AVENUE
POSTAL
TEMPO B
GRAVELLEY POINT
SOCIAL SECURITY BUILDING
TEMPO A
ARMY MAP SERVICE
2501 QUE STREET
TEMPO T
WASHINGTON BUILDING
WINDER BUILDING
261 CONSTITUTION AVENUE
DORCHESTER HOUSE
LA SALLE BUILDING
TEMPO U
1818 H STREET

4 cups 100% whole
2 cups 100% Rye

- 7. 1 shot 3 other types daily
plus above types 2 shots.

File Misc Reg. Folio
W32

John K. Anderson C-200 X2543.

MEN FOR THE GROUNDS
MAN FOR SCHOOLHOUSE
1 MAN FOR ANNEX WAGON
1 MAN FOR WAGON DOWNTOWN
2 MEN FOR ANNEX
2 DRIVERS
2 MEN FOR OUTSIDE RUNS
3 MEN IN OFFICE
2 MEN ON FURLOUGH
1 MAN ON PASS
1 MAN FOR DIRECTORS OFFICE (Curtain)

22 MEN

MALLON
LIVINGSTON (~~LEAVING~~)
BALL

DE MARTINO
KIRKPATRICK
MORATTI (LEAVING)
COUTURE
HONG
NAGEL
~~GORDAS~~ LEAVING
GRAU
HILL (LEAVING)
LANIGAN
PARRY

~~24~~ MEN
13

Average strength during last 32. at
times 37 or 38.

WAR DEPARTMENT
OFFICE OF THE ASSISTANT SECRETARY OF WAR
STRATEGIC SERVICES UNIT

25th & E STREETS, N.W.
WASHINGTON 25, D.C.

[Handwritten signature]

16 October 1945

MEMORANDUM

TO: Colonel Gamble
SUBJECT: Motor Transportation

As you know, there are two Motor Pools, one under the control of Mr. McHugh, Procurement and Supply, so called Civilian Pool. The complete list of their vehicles has been requested and should be on hand in a few days. The maintenance of these vehicles is taken care of by the Military Motor Pool, and in several cases cars have been assigned to the various branches. Mr. McHugh is asking each branch to advise him of the necessity for the continuance of this practice and will so advise you.

The Military Pool is under the jurisdiction of Major Marshall and covers both heavy duty trucks and passenger equipment, plus several buses. A complete list will be furnished you by the Major. At the present time the Motor Pools have excess equipment. However, the Military Pool returned some thirty or more vehicles to Ordnance just a couple weeks ago and as soon as second echelon maintenance is accomplished, others will be returned.

From a personnel standpoint the Military Pool has lost approximately 40% of its total strength since the 8th of August, and if OSS is to maintain the same type of service which they have in the past, it will be impossible to carry on without additional recruiting for this activity. The only possible source is the personnel now assigned to Special Projects, many of whom came from Services originally. These people are both in Newark and St. Petersburg, as you know, and it may be well to return them to Washington for reassignment or severance.

There seems to be an idea prevalent in this organization that often times the vehicles are not used to the best

DECLASSIFIED

advantage. Major Marshall, however, says that some one person has been designated in each branch to O. K. all trips, and he does not believe that it is his business to question the necessity.

One thing has developed and that seems to be that although we maintain an hourly service to the Pentagon, the people in OSS would much rather go by private car. This practice should be discontinued. Furthermore, it seems feasible to have General Magruder or Colonel Quinn write a memorandum which should be widely distributed advising of this service and stating that in view of the liquidating of this organization, it would be impossible to continue motor vehicle service on the same level as that maintained in the past. A special warning probably should go to the Branch Chiefs indicating that with our lessened activities there should not be the necessity for so many trips.

It might also be worthwhile considering the consolidation of the two motor pools under one strong head, and thereby save in driver personnel as well as dispatching and maintenance people.

cert
Charles C. Bowman
Lt. Colonel, AC

30 October 1945

Motors

License	Year	Make	Engine No.	Type
REPRODUCTION				
US 133	1942	Harley-Davidson	42-G-20345	Motorcycle
US 168	1942	Pontiac	L6KA-2423	Passenger Sedan
US 818	1942	Plymouth	P14-141550	Station Wagon
US 246	1942	Chevrolet 1 1/2 T Panel	BD-352966	Truck
US 1058	1942	Dodge 1 1/2 T	T128-43343	Truck

License	Year	Make	Engine No.	Type
MOTOR TRANSPORT				
US 242	1942	Plymouth Panel	P14-109934A	Passenger Sedan
US 243	1942	Plymouth	P14-91268A	Passenger Sedan
US 761	1942	Hudson	2135675	Passenger Sedan
US 804	1942	Hudson	2136702	Passenger Sedan
US 1029	1942	Hudson	2130031	Passenger Sedan
US 1376	1941	Oldsmobile	G399182	Passenger Sedan
US 1574	1942	Packard	E-6811	Passenger Sedan
US 1575	1942	Packard	E-3073740C	Passenger Sedan
US 1621	1942	Plymouth	P14-104755	Passenger Sedan
US 245	1941	International	GRD-2-14-46530	Station Wagon
US 1374	1941	Ford	18-6687359	Station Wagon

License	Year	Make	Engine No.	Type
COURIER SERVICE				
US 1069	1942	Ford	18-6836491	Passenger Sedan
US 1458	1941	Plymouth	P-11336940-B	Passenger Sedan
US 241	1942	Dodge	T-112-65179	Station Wagon

License	Year	Make	Engine No.	Type
SCHOOLS AND TRAINING				
DC 103-410	1941	De Soto	88-61752	Passenger Sedan
DC 103-411	1940	Pontiac	6-680934	Passenger Sedan
MD 411-925	1941	Dodge	D-19222550	Passenger Sedan
MD 411-927	1941	Chevrolet	AA-317710	Passenger Sedan
MD 411-929	1942	Ford	18-6082696	Passenger Sedan
MD 411-930	1941	Mercury	99A-337317	Passenger Sedan
MD 411-931	1941	Pontiac	8-266714	Passenger Sedan
MD 440-553	1942	Plymouth	P14-59979	Passenger Sedan
MD 440-554	1940	Chevrolet	3616384	Passenger Sedan
DC 124-491	1940	Ford	18-5462950	Station Wagon
EO-4241	1942	Dodge 1 1/2 T	T-118-60733	Truck

License	Year	Make	Engine No.	Type
X-2				
MD 492-296	1941	Dodge	D19-27549	Passenger Sedan
EO 4211	1942	Dodge	D-22-29400	Passenger Sedan

*1 to be
turned in
15 Nov.*

*7 turned
in
Bal.
1-Dec.*

		<u>Make</u>	<u>Engine No.</u>	<u>Type</u>
		<u>COMMUNICATIONS</u>		
		Chevrolet	AA-570367	Passenger Sedan
		Chevrolet	AC-62703	Passenger Sedan
		Pontiac	P6KB-10737	Station Wagon
		Pontiac	P6KB-10436	Station Wagon
		Ford	18-6903139	Station Wagon
		<u>PROCUREMENT AND SUPPLY</u>		
		International 3/4TP	GRD-21453543	Truck
		Ford 1 1/2 Vanette	10T-73959	Truck
		Dodge 1 1/2 Stake	T118-48405	Truck
		Ford 1 1/2 Panel	10T-93539	Truck
		Ford	18-6233087	Station Wagon
		Dodge	T207-19321	Station Wagon
		<u>WHITE HOUSE</u>		
US 166	1942	Cadillac	3380445	Passenger Sedan
		<u>COL. GOODFELLOW</u>		
US 170	1942	Pontiac	L6KA-2889	Passenger Sedan
		<u>GEN. MAGRUDER</u>		
US 1055	1942	Mercury	99-A-473811	Passenger Sedan
		<u>SI</u>		
US 1060	1942	Mercury	99A-471175	Passenger Sedan
		<u>SECURITY</u>		
US 1082	1942	Ford Sedan	1GA-67297	Passenger Sedan
		<u>DIRECTOR'S OFFICE</u>		
US 1129	1940	Buick	93959386	Passenger Sedan
		<u>MAP (R & A)</u>		
US 1375	1941	Oldsmobile	G339182	Passenger Sedan
		<u>MO</u>		
EO 4218	1942	Chrysler	C-34-6656	Passenger Sedan
		<u>CD</u>		
DC 103-408	1940	Chevrolet	2900011	Passenger Sedan

*Liquidation
out of town
used between
when it appears
at memo
No written justification*

Turned in

Turned in

<u>Make</u>	<u>Engine No.</u>	<u>Type</u>

VISUAL PRESENTATION

Oldsmobile	GA-463955	Station Wagon
Chevrolet	BD-360197	Station Wagon

FIELD PHOTOGRAPHIC

1942	Chevrolet	BD351074	Station Wagon	1st to be released
1941	Ford	18-6683807	Station Wagon	15 new.
1942	Chevrolet 1 1/2 T Panel	ABF-63563	Truck	turned in 15 new

NEW YORK

4248	1942	Plymouth	P14-148222	Station Wagon
4201	1941	Ford	18-69072925	Station Wagon
4217	1942	Chrysler	C-34-21790	Passenger Sedan

STORAGE

US 457	1941	Oldsmobile	G227471	Passenger Sedan - Property Sec.
EO 4210	1941	Chevrolet	AD-794816	Passenger Sedan - San Fran., Cal.
EO 4214	1942	Willys American	442-90729	Passenger Sedan - San Fran., Cal.
EO 4215	1942	Willys American	442-91239-D1	Passenger Sedan - San Fran., Cal.
US 1314	1941	Ford	18-6415975	Station Wagon - FB & D
EO 4200	1942	Chrysler	C-34-22244	Station Wagon - Sta "A"

Each week, for a period of 8 weeks, 10 calls to the paid
and 100 unpaid. This will average 10 calls per day and an
average of 10 calls per 8 weeks for each call. For your
information, the using agencies are listed on the attached
diagram.

Mr. Chief, Military and Branch and Supply Division:

W. A. HADFIELD,
Major, USA,
Adjutant General's Office.

16 October 1945

T.

MEMORANDUM

TO: Lt

1942

-

(continued)

MR. MARSHALL,
SAC,
San Francisco, California
Representative Officer.

3 Incls.

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

TO : Sgt. La Buff, Room 104, North Building.

FROM : Commanding Officer, Naval Command.

SUBJECT: List of Naval Personnel to be detached as
of Lt.Col. Burns memo to All Branch Chiefs,
dated 28 August 1945.

DATE: 5 November 1945.

1. Listed below are the names of the Naval Officers attached to
Naval Command and their approximate date of detachment:

<u>NAME</u>	<u>RANK</u>	<u>PRIMARY DUTY</u>	<u>APPROX. DATE OF DET.</u>
DUNCAN, Jack H.	Capt., USN	Commanding Officer	12-1-45
RAVENEL, Daniel H. Jr.	Comdr., USNR	Executive Officer	12-1-45
EMMONS, Henry T.	Lieut., USNR	Personnel Officer	12-1-45
MORAN, John J.	Lieut., USNR	Demo bilization Off.	12-15-45 ✓
BULFER, Joseph E.	Lt.(jg), USNR	Asst.Liaison Officer	12-1-45
CONNELLY, D.L.	Lt.(jg), USNR	Asst.Pers. Officer	12-15-45 ✓

2. Listed below are the names of the Naval enlisted personnel attached
to Naval Command and their approximate date of detachment.

<u>NAME</u>	<u>RATE</u>	<u>APPROXIMATE DATE OF DETACHMENT</u>
BAUMGARTNER, Merle B.	Y2c, USNR	12-15-45 ✓
DAVIS, James A.	CY, USNR	12-1-45
FORREST, Howard C.	Y2c, USNR	12-1-45
HALL, Donald A.	Y1c, USNR	11-10-45
HARDIE, James W.	SK2c, USNR	11-15-45
JACKSON, Lawrence	Y1c, USNR	12-1-45
JARBOE, George H. Jr.	Y1c, USNR	12-1-45
KNIGHT, Silas B.	Y1c, USNR	12-1-45
MALEC, Raymond S.	Sp(X)1c, USNR	12-1-45
MARTINA, Charles	CY, USN	12-1-45
MORAN, James R.	Sp(X)2c, USNR	12-1-45
PECORARO, George V.	Sp(X)1c, USNR	12-1-45
PIAZZA, Santo	Y1c, USNR	12-1-45
TASSIN, Arthur E.	Y1c, USNR	12-15-45 ✓
VITTI, Samuel J.	Y1c, USNR	12-15-45 ✓
WERTHEIM, Conrad E.	Sgt., USMC	12-15-45 ✓

NOTE: All above personnel can be reached in care of Y1c Piazza,
Room 211, South Building, Extension 2825.

Henry T. Emons
HENRY T. EMONS,
Lieutenant, USNR,
By direction.

WAR DEPARTMENT

524-121

524-72
Liquidation

STANDARD FORM NO. 64

New York

CONFIDENTIAL

Office Memorandum • UNITED STATES GOVERNMENT

TO : Colonel E. W. Gamble, Jr. DATE: October 29, 1945.
FROM : Eric Staight
SUBJECT: New York Area Liquidation

*New York
Office*

This memorandum will serve to confirm the various detailed reports that you have been receiving from Colonel Bowman regarding the progress of our liquidation. At this point I would say that Colonel Bowman has been most helpful and cooperative and that his liaison work between your office and mine has unquestionably smoothed our path.

I believe that it would be in order for your office to circulate a memorandum in Washington giving some information on the New York setup as of 1 November and suggest that the following points be covered therein:

1. As of 1 November 1945 the New York area office at 630 Fifth Avenue will be closed.

2. In order to effect final liquidation certain remaining personnel will be housed at 610 Fifth Avenue, Room 401, Telephone: Columbus 5-8540. This personnel will represent the following branches:

Administrative Services: In charge of
Mr. William Armband
Administrative Officer
New York Area

Procurement and Supply: In charge of
Lt. Col. McIntyre

Transportation: In charge of
Capt. William Eliscu

John W.

3. The temporary quarters at 610 Fifth Avenue are not large enough to provide space for visiting Washington personnel, neither will the staff be able to arrange appointments, etc., as in the past. In matters of general urgency however Mr. William Armband, Administrative Officer, should be contacted.

I shall be leaving the organization at the end of this week but shall be available after that time, in a volunteer capacity, should any matter arise in which I can be of assistance.

E.W.G.
Order processed
File
WGS.

CC: Mr. Charles Cheston

CONFIDENTIAL
New York
Memorandum • UNITED STATES GOVERNMENT

Mr. Charles S. Cheston

Colonel C. C. Bowman

Confirmation of Conference This Day

DATE: October 17, 1945.

The principal difficulties arising out of the liquidation of the New York office are:

1. What decision will be made by the State Department in respect to taking over the administration and servicing of Foreign Nationalities. This agency can continue without any serious difficulty all of the existing services up to and including 31 December without necessitating any further reduction in forces, namely, five people. A change in the security setup however would be necessary and Mr. Braatoy has agreed that they could manage with someone to make spot checks and also render normal courier service. This subject will be covered later on in the memorandum.

Mr. Braatoy was in conversation with Dr. Langer today and expects to be in Washington for conference with Colonel McCormick, and it is suggested that you sit in on this meeting.

2. Several things have developed from my visit with Colonel McIntyre. It would appear that most of the ground work in respect to contract terminations has been completed. As a matter of fact, there are only 20 vendors who are involved in accounting or return of money or tools used in the manufacture of our materiel, and there are only about 30 contracts still open awaiting terminal information or agreement. However some of the files of this section have been forwarded to Washington for final action or payment and there is some complaint as to why more expeditious action is not taken at headquarters SSU.

It does not seem to me that there will be any great hardship in contracting Colonel McIntyre's organization to the space occupied by six desks as some of his people are in the field constantly. Neither does it seem necessary at this time to transfer current activities to Washington. The statement made this morning that the General Counsel is not the bottle neck at the present time still stands as I had a subsequent conversation with Mr. McHugh on this subject, inasmuch as he stated in many instances he could bypass the General Counsel in cases where no great differences exist.

One of the serious complaints in this office appears to be that pay checks for overtime and termination are very tardy in coming, causing considerable hardship to personnel and giving this agency a black eye. It has been noted that very few of the people severed here in New York since July 1st have received their termination pay.

Transportation will be allotted sufficient space to take care of their normal activities.

Miss Heany will remain on the basis worked out with Mr. Murphy, namely, that she will do double duty in this office in any way considered necessary by Mr. Staight.

The matter of security. I believe that Mr. Nagel and one other man should remain at least for another thirty days from October 31st in order to make the proper spot checks, continue courier service and any other security measures deemed necessary.

Most of the excess special OSS files and material are being packed and will be forwarded to Washington. Other equipment will be placed temporarily in the Weisburger Storage Warehouse and disposed of through normal surplus channels locally.

This whole picture contemplates a remainder force in New York of between 15 and 20, depending on the number of people who will work out of the New York office for Colonel McIntyre but not maintaining desk space, just headquarters. This number will decrease each month, with eventual complete liquidation scheduled for December 31, 1945.

ccr
C.C.B.

WAR DEPARTMENT
OFFICE OF THE ASSISTANT SECRETARY OF WAR
STRATEGIC SERVICES UNIT

25th & E STREETS, N.W.
WASHINGTON 25, D.C.

2 November 1945

To: Colonel Quinn
Subject: Reports Declassification Section

Lieutenant Roberts, USNR, Executive Officer
for Commander Shaheen on Reports Declassification,
has just furnished me the following information.

Lieutenants Carroll and Roberts, USNR, have
put in their separation papers November 1. Commander
Shaheen is expected to put in his papers in the near
future. This will leave with Reports Declassification
Lieutenant Cave, USNR, Captain Hall, Enlisted Men Blackly
and Wood, and three stenographers who are now alternating
between Reports Declassification and Special Projects.

It is requested that this office be informed
as to whether or not this Section is to be continued on
and after December 1, 1945.

Edward W. Gamble, Jr.
Edward W. Gamble, Jr.

Mr Gamble —

*You are informed that the
Sections above are not to be
continued after 1 DEC — It
may be necessary to retain one individual
for a short time to provide
background to J.M.
+ the rest of the
Director's Staff*

Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. E. W. Gamble

DATE: 1 Oct. 1955

FROM : Charles S. Cheston

SUBJECT: Letter of 9/20/45 from Lt. Col. John W. McIntyre
to Mr. Eric Staight

I have arranged to have the Survey of Foreign Experts files sent from the New York Office to Mr. Shepardson.

Please see me about the balance of information in this letter.

CSC:R

5. Unsub

3 Transmittal

1st Lt. A. E. Lundquist
T/Sgt E.B. Smith
Sgt. Paul B. Nicholas
Sgt. Wm. A. Gerhard
Corp. Rost R. Smylie
Sgt. Grant M. Hegrane *
Cpl. Frank T. Gehrecke

* Application made for release from the Army

** Has been ordered to report to Washington for release from Army

ACTIVITIES: At present the greatest proportion of the time of this Division is spent in compiling supplemental data to the Termination Reports sent in by the manufacturers of the items which were purchased through this office. As some of these contracts go back over a period of several years, the compiling of the above mentioned data is quite a lengthy job and requires a thorough study of the data which has accumulated for each device through the period of its manufacture. In addition, each Termination report has to be audited and the inventory checked and certified to, after which said inventory must be disposed of through the proper Government Disposal Agency. The actual payment of the many claims is passed on by the General Counsel's office in Washington, at which time the claim is carefully scrutinized for legal form and technicalities. Due to the necessity of thoroughly examining and certifying these termination claims in the General Counsel's office, we are unable to definitely state the length of time that will be required to complete the work here in New York.

Memorandum • UNITED STATES GOVERNMENT

Mr. Eric Staight

DATE: 20 September 1945

Lt. Colonel John W. McIntyre

SUBJECT: STATUS OF SPECIAL PROCUREMENT DIVISION

1. Confirming the conversation between the writer and Mr. Staight this morning, the following is believed to be the status of the New York Special Procurement Division for the period of the next few months.

PERSONNEL : On the 1st of October, it is expected that there will be a total of 14 people in this Division, consisting of 3 Civilians and 11 Military. These are listed as follows:

CIVILIAN: Miss Lee Gileno
Miss Catherine Murphy
Miss Eleanor Fuesslin

MILITARY : Lt. Col. John W. McIntyre
Captain W.L. Collins *
1st Lt. J.J. Byrne **
1st Lt. H. E. Moore
1st Lt. A. E. Lundquist
T/Sgt E.B. Smith
Sgt. Paul B. Nicholas
Sgt. Wm. A. Gerhard
Corp. Rost'R. Smylie
Sgt. Grant M. Hegrane *
Cpl. Frank T. Gehrecke

5. Gruntz
3 Transport

Survey files

* Application made for release from the Army

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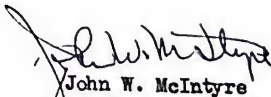
20 September 1945

2. Since it has been definitely established that the present offices be vacated by December 31st, it can be assumed that any work not completed by the office at this time will be transferred to Washington. Until that date, however, is the writer's judgment that the work can best be processed and accomplished in New York because of the matter of dealing with the vendors of the items and the disposal of the large and unusual inventories.

3. Therefore, it is requested that the previous date of liquidation of this office, which had been given as November 15th, now be changed to December 31st. As a matter of incidental information, it can be authoritatively stated that should the office be moved before that time, OSS will lose the services of the remaining civilian employees since they would not care to transfer to Washington for a month or two, and in addition to this, it will place all the officers and enlisted men on a travel status in New York because of the work still remaining here to do. The additional cost of this latter, the writer believes, will be greater than maintaining the office in its present location.

4. It is believed that a more accurate and authoritative statement of the activities and the duration of the same for this office may be obtained by contacting Mr. M. I. McHugh, Chief, Procurement and Supply Branch, Washington, D.C.

JWMcI/ejf


John W. McIntyre
Lt. Colonel, Ord. Dept.
Chief, Special Procurement Division